

New Oak Walk Banner System Information

Event Services is pleased to announce a new Oak Walk banner system. This system allows for 12 two sided banners to be installed on Oak Walk from Umrath Hall to January Hall. The banners will hang vertically on the light posts using hardware incorporating a spring mechanism which will allow for wind and prevent banner ripping.

Beginning immediately, these 12 banner spaces may be requested through the Event Services Office via our on line request form at www.eventservices.wustl.edu. Facilities will begin hanging banners on the new system on September 4, 2007. Banner spaces may be requested for up to 14 consecutive days beginning on Tuesdays. One reservation per month per group or department can be accommodated.

Banners may be purchased at “The Designery” as they have the specifications for the dimensions of the banners. You may contact The Designery at 314-647-1700. Banners may also be purchased from any source but must be created to the attached specifications.

Banners should be dropped off at the Event Services Office, 304 Mallinckrodt Center, the Friday prior to the start of the reservation period.

Feel free to contact Event Services at 935-6637 if you have any questions.